# SAVE TIME with our ONLINE TUCKHOP & UNIFORM SHOP!



# Craigslea State School Tuckshop & Uniform Shop accepts online orders using MunchMonitor



Setting up an online account is easy!

Register

- 1. Go to www.munchmonitor.com
- 2. Click **REGISTER**
- 3. Enter
  - School ID: craigsleass
  - Password: munch4032
- 4. Enter your **email address**
- Enter the password you want. Make sure you can remember your password
- 6. Review and tick on the **Privacy Policy**
- 7. Click Register
- 8. Click on the **Activation Link** in the email we sent
- 9. Follow the steps to create your Parent Profile
- 10. Add Students to your account
- 11. Click on Account Top-up to transfer money into your account
- 12. You are now ready to order online!

#### **Quick Information**

### **Using MunchMonitor Parent Portal Online Ordering**

- You can place orders online up to 4 weeks in advance
- Top-up your account online using Debit/VISA/MasterCard
- · List allergies to alert canteen staff
- You can order anytime you want using web browsers such as Chrome or Safari
- · You can use desktops, laptops, tablets or smart phone with internet access
- It only cost \$ 3.65 (incl-GST) per school term for the family account
- No sign-up fee
- · No per order transaction fee

## Giving Student Snack Money using MunchMonitor

- In the Student Profile, tick YES in ALLOW SNACK MONEY
- If you selected DAILY ALLOWANCE, enter the daily amount and the days to use
- If you selected WEEKLY ALLOWANCE, enter the weekly amount
- You can set banned food items from the menu
- If you choose to use the Snack Allowance function, please include a recent photo of your student to ensure easy identification by tuckshop staff.
- · You can view what they've ordered from the online transaction reports

Call us at **1300 796 190** or email us at **help@munchmonitor.com** if you require further assistance.

MunchMonitor...making your school day easier